



Occupational Health and Safety Policy of Bellgrove & Snell flooring & carpeting (Pty) Ltd

The health and well being of our employees and host communities are of prime importance. We believe that all occupational illnesses, workplace injuries and environmental incidents are preventable and will therefore never compromise Health and Safety standards and procedures in the quest for other business priorities.

It is the policy of Bellgrove & Snell that accident prevention and health promotion shall be considered of primary importance in all phases of operation and administration. We will adopt an error free and zero tolerance approach to unsafe acts and conditions with zero occupational illnesses, injuries and incidents being our aim.

At Bellgrove & Snell, no job is so important and no service so urgent that we cannot take time to perform our work safely and in an environmentally conscientious manner. Each line manager and each employee is responsible for assuring that all activities result in an acceptable level of risk to themselves, to others present, to the general population and to the environment.

Management of Bellgrove & Snell recognizes and accepts its legislative responsibilities, and furthermore, is committed to establishing and maintaining a consultative environment in which management and staff work together to continually improve safety and health in Bellgrove & Snell. Our Occupational Health and Safety management will follow the principles contained within the International Labour Organization's safety management guidelines as the means of ensuring that the highest standards of Occupational Health and Safety integrate with improved business performance.

The following principles are fundamental to the management of health and safety of Bellgrove & Snell:

Management of health and safety can make a significant contribution to the performance of Bellgrove & Snell by reducing injuries and ill health and helping minimize losses and liabilities.

The maintenance and the continuing development of health and safety management systems are therefore a priority for Bellgrove & Snell.

Safety matters are the responsibilities of line managers as well as the individuals. All departments and divisions must therefore ensure that safe procedures and practices are established and followed for their specific areas and the necessary training is given in areas of deficiency.

Every effort will be made to provide adequate training to all members of Bellgrove & Snell. However, if any person is ever in doubt about how to do a job or task safely it is his or her duty to ask a qualified person for assistance.



We recognize that Occupational Health and Safety improvements come from co-operation and communication between management and staff at all levels. To this end we support the establishment of workplace

Occupational Health and Safety committees to ensure the active participation and involvement of our entire workforce.

Employees are expected to assist management in accident prevention, maintaining hygienic conditions and health promotion activities. Therefore unsafe, unhygienic and health threatening conditions must be reported immediately. Fellow employees that need help should be assisted.

Every injury that occurs on duty, even if it is deemed to be minor must be reported to the responsible Safety Officer as soon as possible. Under no circumstances, except emergency trips to the hospital, should the employee leave the work site without reporting the injury.

All others contractors and members of the community that utilize the Bellgrove & Snell premises must comply with this policy, and with regulations, standards and procedures relating to health and safety.